



**Bosnia and Herzegovina
AGENCY FOR
STATISTICS OF BOSNIA
AND HERZEGOVINA**

Pursuant to Article 11 paragraph (3) item (e) of the Rulebook on the Conditions and Method of Access to and Use of Confidential Statistical Data of the Agency for Statistics of BiH for scientific purposes, No. 11-02-3-64-1/26 of 20 January 2026, the Commission for Statistical Confidentiality for handling requests for the use of confidential statistical data for scientific purposes, at its first session held on 26 February 2026, No. 11-02-3-244-1/26, prescribes Form No. 2, Statement on the obligation to apply measures for the protection of confidential statistical data.

**STATEMENT ON THE OBLIGATION TO APPLY MEASURES FOR THE
PROTECTION OF CONFIDENTIAL STATISTICAL DATA - ANNEX / FORM NO. 2**

Scientific/research entity (legal person): _____

Data user (full name): _____

Method of access: Portable medium

The application of the minimum technical and organisational measures referred to in Article 11 paragraph (3) item (e) subparagraphs 1) to 4) of the Rulebook on the Conditions and Method of Access to and Use of Confidential Statistical Data of the Agency for Statistics of BiH for scientific purposes (hereinafter: the Rulebook), as well as the extended/supplementary measures, prescribes:

- 1) Disabling the connection of the computer on which confidential data are processed to any public or local network (internet, LAN) during processing, in accordance with Article 9 paragraph 4 of this Rulebook;
- 2) Implementation of measures to prevent unauthorised physical access to the premises and computer equipment where the data are stored or processed;
- 3) Obligation to securely and permanently erase confidential data from all media after the end of the access period and to provide a certificate of data destruction to the Agency, in accordance with Article 17 paragraph 3 of this Rulebook;
- 4) Prohibition of copying, printing, or transferring data to unauthorised third parties, in accordance with Article 9 paragraph 3 of this Rulebook.

Note: Access to confidential statistical data of the Agency for Statistics of BiH “in the secure room” Art. 11 and “remotely” Art. 8 of the Rulebook is not enabled at this stage of implementation due to technical reasons.

(1) Technical Measures

- a) During processing: the computer is not connected to any network (internet/LAN) when access is via a portable medium, in accordance with Art. 9 paragraph 4 of the Rulebook.
- b) Encryption of the media and/or directories where data are stored (if applicable).
- c) Access management: passwords, screen locking, individual user accounts.
- d) Prohibition of copying data to other media, devices, cloud, e-mail, USB, printers.

(2) Organisational Measures

- a) Access is granted exclusively to persons listed in the Contract (Art. 17 paragraph 1 of the Rulebook).
- b) Data are stored in premises with restricted physical access (key/card/entry log).
- c) A responsible person for security shall be appointed in the research entity:
_____.
- d) Procedural measures (obligations during and after use)
- e) No printing, reproduction, or transferring of data is permitted (Art. 9 paragraph 3 of the Rulebook).
- f) Results from the “secure room” and “remote access” may be taken out only after verification by the Agency (Article 7 paragraph 5, Article 8 paragraph 6, and Article 10 of the Rulebook).

(3) After the completion of the project, and no later than 30 days thereafter, confidential data shall be securely and permanently erased/destroyed, and a notice of destruction shall be provided to the Agency (Art. 17 paragraph 3 of the Rulebook).

4) Incidents and responsibility

Any breach, suspicion of “data leakage,” or unauthorised access to confidential statistical data shall be reported to the Agency immediately.

We acknowledge the possibility of access prohibition and termination of the Contract (Article 19 of the Rulebook).

We declare that we will apply the minimum and additional/supplementary measures for the protection of confidential statistical data.

Place and date: _____

Protocol number: _____

For the scientific/research entity (responsible person)

Name/Position: _____ Signature/Stamp: _____

Data user

Name: _____ Signature: _____