



**Bosnia and Herzegovina  
AGENCY FOR STATISTICS OF  
BOSNIA AND HERZEGOVINA**

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Pursuant to Article 11 of the Rulebook on the Conditions and Method of Access to and Use of Confidential Statistical Data of the Agency for Statistics of Bosnia and Herzegovina for scientific purposes, No. 11-02-3-64-1/26 of 20 January 2026, the Commission for Statistical Confidentiality for handling requests for the use of confidential statistical data for scientific purposes, at its first session held on 26 February 2026, No. 11-02-3-244-1/26, prescribes Form No. 1 / Request for the Use of Confidential Statistical Data for Scientific Purposes:

**REQUEST FOR THE USE OF CONFIDENTIAL STATISTICAL DATA FOR  
SCIENTIFIC PURPOSES - ANNEX / FORM NO. 1**

**A. INFORMATION ABOUT THE ENTITY REQUESTING ACCESS  
(SCIENTIFIC/RESEARCH ENTITY)**

Name of the legal person and scientific/research unit: \_\_\_\_\_

Registered office and address: \_\_\_\_\_

Registration number / UIN / ID: \_\_\_\_\_

Country of establishment (if not BiH): \_\_\_\_\_

Proof of registration for scientific/research unit (attachment):  YES  NO

Contact person: \_\_\_\_\_ Position: \_\_\_\_\_

Phone /e-mail: \_\_\_\_\_

**B. EVIDENCE OF FULFILLING CONDITIONS (ARTICLE 3 OF THE RULEBOOK) –  
CHECKLIST**

The applicant shall attach the following to the request (Article 11 paragraph 3 of the Rulebook):

a) Extract from the register / proof of scientific/research unit (not older than 90 days)

- b) Organisational chart of the applicant
- c) Proof of status as a scientist and/or researcher for each data user (Art. 11 paragraph 3 item e) of the Rulebook)
- d) List of publications and projects
- e) Signed Statement on the Measures of Protection (Form No. 2, Art. 11 paragraph 3 item e) of the Rulebook)

**C. PROPOSAL OF THE SCIENTIFIC/RESEARCH PROJECT (ARTICLE 4 OF THE RULEBOOK)**

Title of the scientific/research project: \_\_\_\_\_

Scientific purpose of data use and objectives (precise):  
\_\_\_\_\_

Justification for why the objective cannot be achieved using non-confidential data:  
\_\_\_\_\_

Project timeframe (from - to) \_\_\_\_\_

Expected results of statistical analyses: \_\_\_\_\_

Method of dissemination of results (articles/publications/presentations): \_\_\_\_\_

**The request relates exclusively to standard access to existing research datasets (does not include databases, special or non-standard processing).**

The applicant is required to provide a detailed description of the requested activity, including the type of statistical resource and the scope of processing:  
\_\_\_\_\_  
\_\_\_\_\_

**The request includes the provision of the full database or a significant part of the database, of special or non-standard data processing.**

The applicant is required to provide a detailed description of the requested activity, including the type of statistical resource and the scope of processing:  
\_\_\_\_\_  
\_\_\_\_\_

**Special and non-standard data processing**

The applicant shall indicate whether the request includes: 1) provision of the full database or a significant part of the database; 2) special (non-standard) data processing; 3) merging of multiple statistical databases; 4) creation of a specific micro-database; 5) creation of additional analytical slices or data transformation; and/or 6) other.

If special or non-standard processing is indicated, the applicant is required to provide:

- a) A detailed description of the structure (content) of the database and/or the requested processing;
- b) Justification of the scientific rationale for such processing;
- c) Precise specification of the requested output (format, structure, variables);
- d) Estimated duration of access required;
- e) Statement accepting the obligation to cover the costs of special processing in accordance with the Agency’s applicable price list.

**D. DATA USER INFORMATION (ARTICLE 4, ITEM D OF THE RULEBOOK)**

List each person requesting access.

Only these persons may have access to confidential statistical data and must be listed in the Contract on the Use of Confidential Statistical Data for Scientific Purposes.

Status (scientist/researcher, master/postgraduate, or doctor/doctoral student):

\_\_\_\_\_

No.: \_\_\_\_\_

Full name: \_\_\_\_\_

Institution: \_\_\_\_\_

Role: \_\_\_\_\_

Contact: \_\_\_\_\_

**E. DATA TO WHICH ACCESS IS REQUESTED (ARTICLE 4, ITEM E OF THE RULEBOOK)**

Dataset(s) / statistical survey: \_\_\_\_\_

Period: \_\_\_\_\_ Level of detail: \_\_\_\_\_

Variables (description or attached list): \_\_\_\_\_

Planned methods of analysis: \_\_\_\_\_

**F. PROPOSED METHOD OF ACCESS (ARTICLE 6 AND ARTICLE 11 PARAGRAPH 5 OF THE RULEBOOK)**

Portable medium (Art. 9 of the Rulebook)

Note (reasons and necessity): \_\_\_\_\_

**Note: Access to confidential statistical data of the Agency for Statistics of BiH “in the secure room” Art. 11 and “remotely” Art. 8 of the Rulebook is not enabled at this stage of implementation due to technical reasons.**

**G. APPLICANT’S STATEMENT**

The applicant confirms that the data provided are accurate, that the data will be used exclusively for scientific purposes, and that they accept verification of results for statistical confidentiality (Article 7 paragraph 5, Article 8 paragraph 6, and Article 10 of the Rulebook).

The applicant acknowledges that special and non-standard data processing, including the creation of specific databases, constitutes a special service of the Agency; such processing is subject to fees in accordance with the applicable price list, and the implementation of special processing can commence only after conclusion of the corresponding contract and settlement of payment obligations (Article 21).

Place and date: \_\_\_\_\_

Protocol number: \_\_\_\_\_

For the scientific/research entity (responsible person):

Full name / Position \_\_\_\_\_

Signature and stamp: \_\_\_\_\_